

## EXEED Application - Form A - General

### A1. Applicant Details

Application Type \*

Applicant Organisation Name \*

Principal Business Activity \*

Project Title (Name) \*

VAT No. \*

VAT No. must contain only A-Z/0-9 and 8-9 characters (sample format 1234567T, 1234567TH, 8A12345T)

Company Number \*

Can VAT be reclaimed? \*(!)

Applicant Tax Reference Number \*

Tax Clearance Access Number (TCAN) \*

### Contact Details - Beneficiary

Title \*

First Name \*

Surname \*

Address line 1 \*

Address line 2

City/Town \*

County \*

Eircode \*

<https://finder.eircode.ie/#/> (<https://finder.eircode.ie/#/>)

Telephone \*

Mobile \*

Email \*

Website

Financial Controller's Name \*

Financial Controller's Email \*

### A2. Project Summary

#### A2.1. Executive Summary - Brief Overview of the Project \*

Please provide a high-level summary encapsulating all aspects of the project

Cancel

Save

Any changes  
made will not be  
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#### CONTACT

**Head Office:** Sustainable Energy Authority of Ireland, 3 Park Place, Hatch Street Upper, Dublin 2, Co.Dublin, D02 FX65. t: +353-1-8082100 f: +353-1-8082002  
**General Consumer Enquires:** Lo-Call 1850 927 000 [Info@seai.ie](mailto:info@seai.ie) (<mailto:info@seai.ie>)

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## EXEED Stage 1 - Form B - Project Proposal

A purpose of the Stage – 1 is to obtain support for EXEED studies, to produce the documents necessary to begin the EXEED certified journey and, in doing so, to identify the opportunities for improved energy efficiency at the asset.

Please complete all the fields that are applicable to your project and/or are marked with \*. Failing to complete the form correctly will result in delays processing your application.

### Contact Details

#### Project Contacts

##### EED Owner

First Name \*

Surname \*

Email \*

Mobile \*

Job Title \*

Company Name \*

##### Top Management Representative

First Name \*

Surname \*

Email \*

Mobile \*

Job Title \*

Company Name \*

##### EED Expert

First Name \*

Surname \*

Email \*

Mobile \*

Job Title \*

Company Name \*

Add Secondary EED Expert Contact

SEAI will not provide information regarding this project to the EED Expert(s) named above without permission from the Applicant.  
By selecting "Yes" below, you give permission for SEAI to exchange correspondence with the EED Expert on your behalf in relation to this project.

Do you give SEAI Permission to contact your EED Expert(s) Directly? \*

### Business Information

**\*\*Note:** Please ensure that you are selecting the right type of business. If you are not sure if you meet the definition of an SME, please refer to the following link

[https://ec.europa.eu/regional\\_policy/sources/conferences/state-aid/sme/smedefinitionguide\\_en.pdf](https://ec.europa.eu/regional_policy/sources/conferences/state-aid/sme/smedefinitionguide_en.pdf) ([https://ec.europa.eu/regional\\_policy/sources/conferences/state-aid/sme/smedefinitionguide\\_en.pdf](https://ec.europa.eu/regional_policy/sources/conferences/state-aid/sme/smedefinitionguide_en.pdf))

Entity Type \*

Please specify which of the following describes your entity best: \*

Sector \*

Sub Sector \*

Is your organisation a member of SEAI's LIEN? \* <sup>1</sup>

Please complete the following based on the company type that you have selected above:

Annual Turnover \*

Number of Employees \*

Annual Balance Sheet \*

Company Size

Maximum Grant % Available

Uploaded Files

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No Data Available					
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Please upload your Declaration of SME Qualification form:

[Download template here \(https://www.seai.ie/business-and-public-sector/business-grants-and-supports/xeed-certified-grant/SME\\_Declaration.docx\)](https://www.seai.ie/business-and-public-sector/business-grants-and-supports/xeed-certified-grant/SME_Declaration.docx)

Attach

Allowed Extensions: .pdf;.jpg;.jpeg;.png;.tiff;.doc;.docx;

Please upload a copy of your latest Audited Accounts \*

Organisations which are not subject to a financial audit requirement should supply their latest unaudited accounts.

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## EXEED Asset Description

<b>Asset Name *</b>	<b>No. of Buildings *</b>
<input type="text"/>	<input type="text"/>
<b>EXEED Asset Boundary *</b>	<b>Is the asset part of the scope &amp; boundaries of an existing ISO 50001 Energy Management System? *</b>
<input type="text"/>	<input type="text"/>
<b>EXEED Asset Type *</b>	
<input type="text"/>	
<b>Is the building a "Protected Structure" according to Planning and Development Act 2000 (No. 30 of 2000)? *</b>	
<input type="text"/>	
<b>Asset Address Line 1 *</b>	<b>Asset Address Line 2</b>
<input type="text"/>	<input type="text"/>
<b>Asset City/Town *</b>	<b>Asset County *</b>
<input type="text"/>	<input type="text"/>
<b>Asset Eircode *</b>	
<a href="https://finder.eircode.ie/#/">https://finder.eircode.ie/#/</a> ( <a href="https://finder.eircode.ie/#/">https://finder.eircode.ie/#/</a> )	
<input type="text"/>	
<b>Project Category *</b>	
<input type="text"/>	
<b>Year of Construction *</b>	<b>Asset Annual Energy Consumption (kWh/Yr) * ⓘ</b>
<input type="text" value="YYYY"/>	<input type="text" value="Final energy consumption"/>
<b>Building Size (Sqm) *</b>	<b>Annual Energy Cost (€) *</b>
<input type="text"/>	<input type="text"/>
<b>Energy Sources *</b>	<b>Energy Users *</b>
<input type="text"/>	<input type="text"/>
<b>Standard hours of use of the asset per year *</b>	
<input type="text"/>	

## Project Costs

EXEED Funding Request

Please provide a list of planned and/or anticipated professional services for EXEED

(insert additional lines as necessary)

Add							
	Pre-investment Prof...	Scope of work	No. of Days	Daily Rate	Cost (€) Ex. VAT	Cost (€) Inc. VAT	
No Data Available							

No items to display

<b>Total No. of days</b>	<b>Total Costs (€) Excluding VAT</b>	<b>Total Costs (€) Including VAT</b>
<input type="text" value="0"/>	<input type="text" value="€0.00"/>	<input type="text" value="€0.00"/>

Stage 1 maximum grant % allowed for eligible costs

70%

Funding requested for Stage 1

Max Grant Amount Available Ex. VAT (€)

€0.00

Max Grant Amount Available Inc. VAT (€)

€0.00

Please enter the requested Stage 1 grant amount

Grant Requested Ex. VAT (€) \*

Cancel

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Grant Requested Inc. VAT (€) \*

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## Project Details

Please describe scope and boundary of the EXEED Asset and how it meets the EXEED Asset definition \*

Min Length 150 characters and Maximum Length 2000 Characters

## Uploaded Files

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Attach relevant photos/drawings/maps as applicable to provide further clarity on the asset boundary definition \*

Attach

Allowed Extensions: .pdf;.jpg;.jpeg;.png;.gif;.tiff;.doc;.docx;

Please describe the baseline design of the EXEED Asset (the starting point for the EXEED process) \*

Min Length 150 characters and Maximum Length 2000 Characters

Please outline the expected schedule/timelines of EXEED project implementation \*

Min Length 150 characters and Maximum Length 2000 Characters

Please outline the outputs of the professional services activities (must relate to EXEED Certified) \*

Min Length 150 characters and Maximum Length 2000 Characters

What are your expectations and hopes for the project as a result of EXEED Certified? \*

Min Length 150 characters and Maximum Length 2000 Characters

Please outline the business case for EXEED project investment and capital budget considerations \*

Min Length 150 characters and Maximum Length 2000 Characters

Please outline any previous experience completing energy efficient design or energy saving projects \*

Min Length 150 characters and Maximum Length 2000 Characters

Please outline the expected EXEED project organisation structure, roles and responsibilities \*

Min Length 150 characters and Maximum Length 2000 Characters

What level of certification are you working towards? \*

Why have you decided on this certification? \*

Min Length 150 characters and Maximum Length 2000 Characters

Stage 1 Duration Outline estimated duration for completion of pre-investment EXEED Studies from Receipt of Letter of offer (Months) \*

If longer than 3 months, please provide reasoning:

Min Length 50 characters and Maximum Length 500 Characters

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## Attachments

### Declaration of Solvency \*

[Download template here \(https://www.seai.ie/business-and-public-sector/business-grants-and-supports/exeed-certified-grant/EXEED-Declaration-of-Solvency.docx\)](https://www.seai.ie/business-and-public-sector/business-grants-and-supports/exeed-certified-grant/EXEED-Declaration-of-Solvency.docx)

Attach

Allowed Extensions: .pdf;.jpg;.jpeg;.png;.tiff;.doc;.docx;.gif

### Declaration of Finance \*

[Download template here \(https://www.seai.ie/business-and-public-sector/business-grants-and-supports/exeed-certified-grant/EXEED-Declaration-of-Financial-Resources.DOCX\)](https://www.seai.ie/business-and-public-sector/business-grants-and-supports/exeed-certified-grant/EXEED-Declaration-of-Financial-Resources.DOCX)

Attach

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### VAT Letter from Revenue (If VAT cannot be reclaimed) \*

Attach

Allowed Extensions: .pdf;.jpg;.jpeg;.png;.tiff;.doc;.docx;.gif

### Other

Attach

Allowed Extensions: .pdf;.jpg;.jpeg;.png;.tiff;.doc;.docx;.gif;.xls

## Applicant Declaration

Commitment to EXEED Certification is a condition of grant support.

Please enter your details:

Name \*

Position \*

I confirm that the professional services related to this application have not started \*

☐

I agree with [Terms and Conditions \(https://www.seai.ie/SEAI-EXEED-Grant-Guidelines-2021.pdf#page=44\)](https://www.seai.ie/SEAI-EXEED-Grant-Guidelines-2021.pdf#page=44) (View) <https://www.seai.ie/SEAI-EXEED-Grant-Guidelines-2021.pdf#page=44> \*

☐

I accept the [Privacy Policy \(https://www.seai.ie/Privacy-Notice-EXEED-Certified.pdf\)](https://www.seai.ie/Privacy-Notice-EXEED-Certified.pdf) (View) <https://www.seai.ie/Privacy-Notice-EXEED-Certified.pdf> \*

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