

Part 3 – Completion Checklist

The Installer must confirm that all the below documentation is complete and has been provided to the grantee.

Required Document for Grant	Tick if Provided
Declaration of Works – Completed and signed by the Installer	
Inspection, Test and Commissioning Report (EN 62446)	
Safe Electric ('RECI') Certificate – Completed and signed by a Registered Electrical Contractor	
Submitted ESB Networks NC6 Form	
Invoice describing the works	
Photographs of the installation (incl. CE mark)	
a. Mounting system as installed	
b. PV Module Array as installed	
c. PV Module Nameplate	
d. Inverter as installed – showing isolators	
e. Consumer Unit with Solar PV MCB/RCD and Solar PV Meter	
f. Battery Energy Storage System as installed (IF APPLICABLE)	
g. Inverter data label	
h. Battery Energy Storage System data label (IF APPLICABLE)	
i. Shunt Switch as Installed	
j. Power Diverter as installed (If Applicable)	

Required Document for Grantee	Tick if Provided
Datasheets for Solar PV Modules, Inverters, Battery Energy Storage System (IF APPLICABLE) and mounting system	
Warranties for Solar PV Modules, Inverters, Mounting System	
O&M Manual for Grantee	
Basic start up, shut down, safety, operation and maintenance instructions	

Non-Domestic Microgen Scheme (Solar PV)– Code of Practice for Installers

Estimation of system performance calculated using common estimator tools and databases such as PVSyst, PVSol, PVGIS or other equivalent, considering the actual location, orientation, pitch, location and over shading conditions of the PV modules.	
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